

SCOTT COUNTY VIRGINIA SCHOOLS

Phone: 276-386-6118 Fax: 276-386-2684 <http://scott.k12.va.us>

Board Meeting Agenda (Regular Meeting)

Date: March 1, 2016 (Tuesday)

Time: 6:30 p.m. Regular Meeting

Location: Scott County School Board Office
340 East Jackson Street, Gate City, VA 24251



1. Call To Order
2. Moment of Silence & *Pledge of Allegiance*
3. Items to Add to Agenda
4. Approval of Agenda
5. Approval of Meeting Minutes: February 2, 2016 Regular Meeting
6. Approval of Claims
7. Public Comment
8. Salary, Fringe Benefits & School Calendar Committee Presentation – Kim Burke/Adam Keith
 - A. Salary Presentation
 - B. School Calendar
9. Superintendent's Report
 - A. Approval of Request for Line of Credit for 2016-2017 School Year
 - B. Update on the 2015-2016 School Calendar
 - C. Amend Request for \$300,000 Line of Credit to Construction Loan
10. Closed Meeting: Motion to Enter (Specify Items)
11. Motion to Return to Regular Meeting & Closed Meeting Certification (Roll Call Vote)
12. Items by Supervisor of Personnel and Student Services – Jason Smith
 - A. Overnight Field Trip Requests
 - B. Personnel
13. Discussion Concerning Non-renewal of Contracts for Non-Tenured Teachers & Classified Employees - Superintendent Ferguson
14. Board Member Comments
15. Adjourn

Next Regular Meeting: Scott County School Board Office – 6:30 p.m., Tuesday, April 5, 2016

DRAFT
SCOTT COUNTY SCHOOL BOARD
MINUTES OF PUBLIC HEARING ON THE PROPOSED
2016-2017 SCHOOL BUDGET AND REGULAR MEETING
TUESDAY, FEBRUARY 2, 2016

The Scott County School Board met for a Public Hearing on the Proposed 2016-2017 School Budget and regular meeting on Tuesday, February 2, 2016, at the Scott County Career & Technical Center in Gate City, Virginia, with the following members present:

William "Bill" R. Quillen, Jr., Chairman
 L. Stephen "Steve" Sallee, Jr., Vice Chairman
 Linda D. Gillenwater
 Larry L. Horton
 Gail L. McConnell
 David M. Templeton

ABSENT: None

OTHERS PRESENT: John I. Ferguson, Superintendent; K.C. Linkous, Clerk Of The Board/Human Resource Manager; Beverly Stidham, Deputy Clerk/Purchasing Agent; Will Sturgill, School Board Attorney; Kathy Musick, Virginia Professional Educators Representative; Pat Whitley, Teacher/Virginia Education Association Representative; Ralph Quesinberry, Principal Scott Career & Technical Center; Ramona Russell, Teaching Assistant; Amanda Clark, Heritage TV; Jacob Horton, Teacher/Cross Country Coach RCHS; Members of Rye Cove High School's Girls Cross Country Team; Valerie Babb, Principal Yuma Elementary; Faculty of Yuma Elementary; Kathy Wilcox, Director of Head Start; Judy Calton, Administrative Assistant/Fiscal Officer of Head Start; Misty & Scotty Hartsock, Citizens.

CALL TO ORDER/PUBLIC HEARING ON THE PROPOSED 2016-2017 SCHOOL BUDGET: Chairman Quillen called the meeting to order at 6:15 p.m. for the Public Hearing on the Proposed 2016-2017 School Budget. He asked Superintendent Ferguson to present information on the proposed budget. Superintendent Ferguson explained that the budget is incomplete to present for review tonight.

Chairman Quillen opened the floor for public comments on the proposed budget. No one from the public came forward.

There being no further comments concerning the Proposed 2016-2017 School Budget, Mr. Horton made a motion to adjourn the public hearing, seconded by Mr. Sallee, all members voting aye.

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE: Chairman Quillen called the meeting to order at 6:30 p.m. The audience observed a moment of silence and Mr. Templeton led in citing the *Pledge of Allegiance*.

ITEMS TO ADD TO AGENDA/APPROVAL OF AGENDA: Chairman Quillen stated that an item needs to be added under Superintendent's Report, (C) Discussion of March 1, 2016 Presidential Primary and how it will effect schools.

On a motion by Mr. Templeton, seconded by Ms. Gillenwater, all members voting aye, the Board approved the agenda with the addition as presented.

APPROVAL OF MEETING MINUTES OF REGULAR ORGANIZATIONAL MEETING OF THE BOARD: On a motion by Mr. McConnell, seconded by Mr. Horton, all members voting aye, the Board approved the Tuesday, January 5, 2016 Organizational/Regular Meeting Minutes, as submitted.

APPROVAL OF CLAIMS: On a motion by Ms. Gillenwater, seconded by Mr. Sallee, all members voting aye, the Board approved claims as follows:

School Operating Fund invoices & payroll in the amount of \$ as shown by warrants # & electronic payroll direct deposit in the amount of \$ & electronic payroll tax deposits in the amount of \$. Cafeteria Fund invoices & payroll in the amount of \$ as shown by warrants # & electronic payroll direct

deposit in the amount of \$ & electronic payroll tax deposit in the amount of \$. Head Start invoices & payroll totaling \$ as shown by warrants #

RECOGNITION OF SCHOOL BOARD APPRECIATION MONTH: Superintendent Ferguson presented the Certificate of Recognition for School Board Appreciation Month from Governor McAuliffe and presented each board member with a Certificate of Appreciation. Also, he explained that the following Resolution recognizing February as School Board Appreciation Month, has been presented to the Board of Supervisors for approval.

***VIRGINIA SCHOOL BOARD APPRECIATION MONTH
FEBRUARY 2016***

***WHEREAS,** the education of Virginia's school-aged children is the foundation upon which the economic, social and intellectual capital of our state is built; and*

***WHEREAS,** locally elected and appointed school boards play an important and vital role in a representative democracy, and decisions made by local boards of education directly influence instruction in Virginia's public schools; and*

***WHEREAS,** these decisions affect the present and future lives of children, and also set direction to prepare all students to be competitive in a local, state, national and global 21st Century knowledge economy; and*

***WHEREAS,** local school board members work with parents, businesses, education professionals and other community members to create the educational vision we want for our students, and*

***WHEREAS,** this year's theme – Turning Vision into Results – reflects the top priority of local school board members as they advocate for public education with local, state and federal leaders; and*

***WHEREAS,** School Board Appreciation Month provides an opportunity to build stronger relationships between the thousands of Virginians who champion the mission of public education and school board members; now, therefore be it*

***RESOLVED** the **SCOTT COUNTY BOARD OF SUPERVISORS** recognizes the contribution of the state's local school boards to the academic success of its public school students and expresses its sincerest recognition to local board members for their focus on the well-being and achievement of children throughout the state; and be it finally*

***RESOLVED** the **SCOTT COUNTY BOARD OF SUPERVISORS** declares February 2016 as School Board Member Appreciation Month and encourages local school divisions and community leaders to appropriately recognize our state's dedicated school board members.*

Kathie Noe, County Administrator

RECOGNITION/RESOLUTION OF SCHOOL BOARD CLERKS APPRECIATION

WEEK: Superintendent Ferguson reported that February 15-19 is School Board Clerk Appreciation Week and presented VSBA School Board Clerk Certificates of Recognition and a Resolution in honor of the dedicated work for public education through continued service to students to Mrs. K.C. Linkous, Clerk of the Board and Mrs. Beverly Stidham, Deputy Clerk of the Board.

RECOGNITION OF TITLE I DISTINGUISHED SCHOOL AWARD – YUMA ELEMENTARY: Superintendent Ferguson presented the 2015-2016 Title I Highly Distinguished School Award to Ms. Valerie Babb, Principal and the staff of Yuma Elementary. This award is presented to the school that achieves a mean score at the 85 percentile for both English and Mathematics; for meeting full accreditation for a minimum of two consecutive years; and for exceeding the federal accountability benchmark targets for English and Mathematics in the current and previous year for all students and for each subgroup.

Board Member David Templeton stated how proud he is of Yuma Elementary and of the faculty and staff of the school.

RECOGNITION OF SPORTS RESOLUTIONS: Superintendent Ferguson presented a resolution from the board recognizing Gate City High School Cross Country team member Katy Bird, for placing 2nd in the Conference 40 Championship, 15th in the Region 2A West and 64th in the 2A State Championship.

Superintendent Ferguson presented a resolution from the board recognizing Rye Cove High School Cross Country Track Team for winning the Cumberland Conference District Championship, placing 5th in the 1A West Region and placing 12th in the 1A State Championship.

PUBLIC COMMENTS: None

HEAD START TRAINING – KATHY WILCOX, HEAD START DIRECTOR: Kathy Wilcox, Head Start Director and Judy Calton, Administrative Assistant/Fiscal Officer of Scott County Head Start, presented training to the school board covering five categories: (Appendix)

1. Role & Responsibilities of School Board
2. Understanding Financial Reporting
3. Self-Assessment Process
4. Office of Head Start Communications
5. Head Start Eligibility Final Rule

DISCUSSION/APPROVAL OF RESOLUTION OPPOSING CHARTER SCHOOLS: Superintendent Ferguson presented a resolution from the VSBA opposing charter Schools: On a motion by Mr. McConnell, seconded by Mr. Templeton, all members voting aye, the Board approved the following resolution Opposing Charter Schools.

SCOTT COUNTY SCHOOL BOARD

WHEREAS, in its 2016 session, the General Assembly will be considering a resolution seeking a constitutional amendment to divest local school boards of the sole authority to approve charter schools, vesting authority with a gubernatorial appointed board; and

WHEREAS, local school boards, which are elected or appointed by their community and entrusted with the authority to supervise schools, are best equipped to assess the needs of their students and the locality; and

WHEREAS, local school boards are responsible for the outcome of all schools within the school system, including charter schools; and

WHEREAS, research has shown that charter school outcomes are mixed, with the majority doing no better than the traditional public schools that feed them; and

WHEREAS, state-authorized charter schools would result in a massive unfunded mandate to local school divisions, costing millions of dollars to local taxpayers; now therefore,

BE IT RESOLVED, the ***SCOTT COUNTY SCHOOL BOARD***, hereby opposes the resolution seeking a constitutional amendment to divest local school boards from the sole authority to approve charter schools.

February 2, 2016

APPROVAL OF SCHOOL ALLOCATIONS FOR SECOND HALF 2015-2016 SCHOOL YEAR: Superintendent Ferguson presented the School Allocations for the second half of the school year:

2015-16 Allocations
2nd Semester 1 of 2 payments February 3, 2016

SCHOOL	COPIERS	REM./INST	LIBRARY	BUS/TECH	FAM SCI	BAND	CUSTODIAL	TOTAL
DPS*	1,572.50	1,857.15	175.00				3,750.00	7,354.65
DIS*	1,000.00	0.00	37.50				1,000.00	2,037.50
FBPS	1,000.00	575.00	50.00				1,000.00	2,625.00
HES	1,000.00	1,150.00	100.00				1,500.00	3,750.00
NES*	1,100.00	0.00	150.00				1,382.00	2,632.00
RCI	1,000.00	1,150.00	112.50				1,500.00	3,762.50
SES	2,312.50	4,025.00	300.00				5,000.00	11,637.50
WCES*	1,375.00	1,330.00	200.00				3,000.00	5,905.00
YES	1,000.00	1,437.50	125.00				1,875.00	4,437.50
GCMS*	2,200.00	3,435.78	412.50	250.00		1,250.00	5,000.00	12,548.28
GCHS*	2,075.00	0.00	387.50	500.00	625.00	850.45	4,750.00	9,187.95
TSHS	1,137.50	2,012.50	225.00	375.00	375.00	1,625.00	3,000.00	8,750.00
RCHS	1,335.00	2,587.50	225.00	375.00	375.00	1,625.00	3,500.00	10,022.50
SCCTC*	1,000.00	11,026.60					1,750.00	13,776.60
TOTAL	19,107.50	30,587.03	2,500.00	1,500.00	1,375.00	5,350.45	38,007.00	98,426.98
*Starred schools have a decreased amount because of orders purchased through Central Office.								
2nd payment of 2nd Semester allocations will be disbursed April 6, 2016								

DISCUSSION OF MARCH 1, 2016 PRESIDENTIAL PRIMARY: Superintendent Ferguson explained that the school system went through a presidential primary four years ago and that on March 1, 2016 it will come up again. He stated that the County Registrar uses our schools as polling places and the hours of voting are from 6:00 a.m. – 7:00 p.m. with the schools having to open at 5:00 a.m. to get prepared. Superintendent Ferguson stated that three divisions on Region 7 have chosen to close schools on March 1. Mr. Ferguson explained that Scott County Schools would not need to close that day, but we would still allow people to come in and vote. Superintendent Ferguson suggested that schools go on a two hour delay and that way most of the voters would already have been to the schools. There will be signs posted to direct the flow of traffic so as not to disrupt the school setting. Board Member, Mr. Horton, suggested having the principals patrol the schools on that day and help in directing voters so people are not walking through the school.

Mr. Horton made a motion for a two hour delay on March 1, 2016, seconded by Ms. Gillenwater, all members voting aye.

CLOSED MEETING: Mr. Sallee made a motion to enter into closed meeting at 7:20 p.m. to discuss teachers, teaching assistants, coaches, principals, bus drivers and school resource officers as provided in Section 2.2-3711 A (1) of the Code of Virginia, as amended; also to enter into closed meeting to consult with legal counsel pertaining to actual or probable litigation, as provided in Section 2.23711 A (7) of the Code of Virginia as amended, motion was seconded by Mr. McConnell, all members voting aye.

RETURN FROM CLOSED MEETING: All members returned from closed meeting at 8:50 p.m. and on a motion by Mr. Sallee, seconded by Mr. Horton, the Board returned to regular session and Mr. Sallee cited the following certification of the closed meeting:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Scott County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification, by this Scott County School Board that such meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification

resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Scott County School Board in the closed meeting.

ROLL CALL VOTE

Ayes: Linda Gillenwater, Larry Horton, Gail McConnell, Bill Quillen, Steve Sallee, David Templeton

Nays: None

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

APPROVAL OF OVERNIGHT FIELD TRIPS: On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Sallee, seconded by Mr. McConnell, all members voting aye, the Board approved the overnight field trip request of Gate City Middle School Band to attend District 7 All District Band in Abingdon, Virginia on February 5 & 6, 2016 (4 students, 1 Sponsor, 1 Chaperone).

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Templeton, seconded by Ms. Gillenwater, all members voting aye, the Board approved the overnight field trip request of Gate City High School Band, All District Band to Abingdon, Virginia on February 5 & 6, 2016 (8 students, 1 Sponsor).

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Horton, seconded by Mr. Templeton, all members voting aye, the Board approved the overnight field trip request of Gate City High School to All State Band Auditions to Harrisonburg, Virginia on February 26-27, 2016 (1 student and 1 sponsor).

APPROVAL OF SUBSTITUTE TEACHERS: On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Templeton, seconded by Mr. Sallee, all members voting aye, the Board approved the following as substitute teachers: Regina Egan, Ronald Flanary, Savanna Huffman, Rebekah Herron, Andy Lawson, Bobbie Bernhagen and Kelly Strouth.

RESIGNATIONS: On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Sallee, seconded by Mr. Horton, all members voting aye, the Board approved the resignation request of Mr. Michael Castle, teacher, effective January 11, 2016.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Horton, seconded by Mr. Templeton, the Board approved the resignation request of Ms. Cynthia King, teaching assistant, effective February 9, 2016.

EMPLOYMENT: On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Templeton, seconded by Mr. Horton, all members voting aye, the Board approved the employment of Ms. Natasha Swinney, Nurse, effective January 25, 2016.

VOLUNTEER COACHES: On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Templeton, seconded by Mr. McConnell, all members voting aye, the Board approved the recommendation of Mr. Gary Collier, volunteer JV baseball coach, GCHS, effective January 29 2016.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Templeton, seconded by Mr. Sallee, all members voting aye, the Board approved the recommendation of Mr. Jason Taylor, volunteer middle school baseball coach, GCMS, effective January 29, 2016.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Horton, seconded by Ms. Gillenwater, all members voting aye, the Board approved the recommendation of Mr. Travis Barnett, volunteer middle school baseball coach, GCMS, effective January 29, 2016.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Horton, seconded by Mr. Sallee, all members voting aye, the Board approved the recommendation of Mr. Chris Mann, volunteer middle school baseball coach, GCMS, effective January 29 2016.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Templeton, seconded by Mr. Sallee, all members voting aye, the Board approved the recommendation of Mr. Zeke Newton, volunteer middle school baseball coach, GCMS, effective January 29, 2016.

BOARD MEMBER COMMENTS: Mr. Templeton thanked the school board clerks for their hard work and preparation for the board meetings. Mr. Horton thanked everyone for the school board appreciation gifts. Ms. Gillenwater thanked the school board clerks for their hard work and also thanked Yuma Elementary and Shoemaker Elementary for the appreciation gifts.

ADJOURNMENT: There being no further business to discuss, the Board adjourned at 9:05 p.m.

William "Bill" R. Quillen, Jr., Chairman

K.C. Linkous, Clerk

**SALARY/FRINGE
BENEFITS
COMMITTEE
PROPOSAL**

2016-2017

March 1, 2016

2015-2016
SALARY & FRINGE BENEFITS/SCHOOL CALENDAR COMMITTEE

Duffield Primary School	Tiffany Scott
Dungannon Intermediate School	Karen Hartsock
Fort Blackmore Primary School	Kim Burke
Gate City High School	Debbie Kilgore
Gate City Middle School	Kelsey Jones
Hilton Elementary School	Tracy Stallard
Nickelsville Elementary School	David Gwinn
Rye Cove High School	Jamie Davis
Rye Cove Intermediate School	Trish Currier
Scott County Career & Technical Center	Dan Gibson
Shoemaker Elementary School	Shawna Vermillion
Twin Springs High School	Joey Shipley
Weber City Elementary School	Monica McClelland
Yuma Elementary School	Amy Wallace
Central Office Representative	Jason Smith
Principal Representative	Valerie Babb
Support Staff Representative	Robin Hall
VPE Representative	Adam Keith
SCEA Representative	Teresa Duncan
School Board Member	Steve Sallee

**SALARY/FRINGE BENEFITS
COMMITTEE PROPOSAL
FOR THE 2016-2017
SCHOOL YEAR**

- 1. The committee recommends funding a step increase for all eligible employees and a 3% salary increase, based on actual salary, for all employees.**
- 2. The committee recommends revising the teacher salary scale to eliminate steps 29, 30, and 31. This will eliminate frozen salaries at the top of the scale.**
- 3. The committee recommends continuing (a) to maintain health insurance premiums for employees at the lowest possible rates without a reduction in benefits, (b) to offer the sick leave bank to eligible employees, (c) to provide duty-free lunch for elementary teachers, and (d) to issue employee contracts as early as possible before the end of the 2015-2016 school year.**
- 4. The committee recommends offering an early retirement incentive for all eligible employees.**
- 5. The committee recommends considering nonmonetary incentives to help improve morale. Some suggestions include lunch at student prices to all faculty and staff and increasing the amount of bereavement leave for both immediate family and grandparent.**

SCOTT COUNTY PUBLIC SCHOOLS SCHOOL CALENDAR 2016-2017

JULY 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST 2016

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21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER 2016

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	X					
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25	26	27	28	29	30	

OCTOBER 2016

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30	31					

NOVEMBER 2016

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		X				
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20	21	22	23	24	25	26
		1PM	X	X	X	
27	28	29	30			

DECEMBER 2016

S	M	T	W	T	F	S
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	X	X	X	X	X	
25	26	27	28	29	30	31
	X	X	X	X	X	

AUGUST 9-12	PRESERVICE-SCCTC/SCHOOLS
AUGUST 15	SCHOOL BEGINS FOR STUDENTS
SEPTEMBER 5	LABOR DAY-SCHOOLS CLOSED
OCTOBER 13	FIRST NINE WEEKS ENDS
OCTOBER 13	TEACHER WORKDAY 3:30-6:30 P.M.
NOVEMBER 8	ELECTION DAY-SCHOOLS CLOSED
NOVEMBER 22	1PM DISMISSAL
NOVEMBER 23-25	FALL BREAK- SCHOOLS CLOSED
DECEMBER 16	FIRST SEMESTER ENDS 1PM DISMISSAL
DECEMBER 19- JANUARY 3	WINTER BREAK-SCHOOLS CLOSED
JANUARY 3	TEACHER WORKDAY- SCHOOLS CLOSED
JANUARY 4	SECOND SEMESTER BEGINS
MARCH 9	TEACHER WORKDAY 3:30-6:30 P.M. THIRD NINE WEEKS ENDS
MARCH 27-31	SPRING BREAK-SCHOOLS CLOSED
APRIL 14	GOOD FRIDAY-SCHOOLS CLOSED
MAY 24	SECOND SEMESTER ENDS 1 PM DISMISSAL
MAY 25-26	TEACHER WORKDAYS
MAY 29	MEMORIAL DAY-SCHOOLS CLOSED
MAKE-UP DAYS	

# DAYS	MAKE-UP DAY	# DAYS	MAKE-UP DAY
1	5/25	10	6/5
2	5/26	11	6/6
3	5/30	12	6/7
4	5/31	13	6/8
5	6/1	14	6/9
6	6/2	15	5/29
7	3/27	16	3/30
8	3/28	17	3/31
9	3/29	18	6/12

SYMBOL

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EXPLANATION

SCHOOLS CLOSED
SEMESTER BEGINS
SEMESTER ENDS
END OF NINE WEEKS
TEACHER WORKDAY

MONTH

AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
MARCH
APRIL
MAY
FIRST SEMESTER
SECOND SEMESTER

DAYS

13
21
21
18
12
20
20
18
19
18
85 DAYS
95 DAYS

JANUARY 2017

S	M	T	W	T	F	S
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29	30	31				

FEBRUARY 2017

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26	27	28				

MARCH 2017

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26	27	28	29	30	31	
	X	X	X	X	X	

APRIL 2017

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30						

MAY 2017

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			1PM	W	W	
28	29	30	31			
	X					

JUNE 2017

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REQUEST TO SCHOOL BOARD FOR APPROVAL OF \$4,000,000 LINE OF CREDIT

This is to request approval to submit a request to the County Board of Supervisors to authorize the Treasurer to apply for a line of credit in the amount of \$4,000,000 for a period beginning July 1, 2016 and ending June 30, 2017, for the school system.

****If we miss any more days of school due to inclement weather or emergency situations, the school year will be extended by adding an additional day(s) to the options described below. At a minimum, the length of the 2015-2016 school year will be 175 instructional school days. The options are for your review and/or approval.**

****Policy IC/ID is included for your review.**

<u># of Days</u>	<u>Days Missed</u>	<u>Make-Up Days</u>	<u>Make-Up Days</u>	<u>Make-Up Days</u>	<u>Make-Up Days</u>
		<u>Calendar</u>	<u>Option 1</u>	<u>Option 2</u>	<u>Option 3</u>
1	1/20/2016	5/25/2016	5/25/2016	4/1/2016	5/25/2016
2	1/21/2016	5/26/2016	5/26/2016	3/31/2016	5/26/2016
3	1/22/2016	5/27/2016	5/27/2016	3/30/2016	5/27/2016
4	1/25/2016	5/31/2016	5/31/2016	3/29/2016	5/31/2016
5	1/26/2016	6/1/2016	6/1/2016	5/25/2016	6/1/2016
6	1/27/2016	6/2/2016	6/2/2016	5/26/2016	6/2/2016
7	1/28/2016	6/3/2016	6/3/2016	5/27/2016	6/3/2016
8	2/9/2016	4/1/2016	4/1/2016	5/31/2016	6/6/2016
9	2/10/2016	3/31/2016	3/31/2016	6/1/2016	6/7/2016
10	2/12/2016	3/30/2016			
11	2/15/2016	3/29/2016			
12	2/16/2016	6/6/2016			
13	2/17/2016	6/7/2016			
14					
15					

**File: IC/ID
(5/15)**

SCHOOL YEAR/SCHOOL DAY

School Year

The length of the school year is at least 180 teaching days or 990 teaching hours. Days on which a school or schools or all the schools in the division are closed due to severe weather or other emergencies are made up as provided below if necessary to meet these requirements.

Make Up Days

If severe weather conditions or other emergency situations result in the closing of a school or schools or all the schools in the school division for

- five or fewer days, all missed days are made up by adding teaching days to the school calendar or extending the length of the school day;

- six days or more, the first five days plus one day for each two days missed in excess of the first five are made up by adding teaching days to the school calendar or extending the length of the school day.

If severe weather conditions or other emergency situations result in the closing of any school in the school division and such school has been unable to meet the 180 teaching day requirement, the school division may make up the missed teaching days by providing its students with instructional hours equivalent to such missed teaching days to meet the minimum 990 teaching hour requirement.

The Board of Education may waive the requirement that the school division provide additional teaching days or teaching hours to compensate for school closings resulting from a declared state of emergency or severe weather conditions or other emergency situations under certain circumstances. If the School Board desires a waiver, it will submit a request to the Board of Education. The request will include evidence of efforts that have been made by the school division to reschedule as many days as possible and certification by the superintendent and chairman of the School Board that every reasonable effort for making up lost teaching days or teaching hours was exhausted before requesting a waiver. If the waiver is denied, the school division will make up the missed instructional time.

School Calendar

The first day of school is after Labor Day unless the Board of Education waives this requirement based on the School Board's certifying that it meets one of the good cause requirements in the Va. Code § 22.1-79.1.B.

The School Board establishes the division's calendar and teaching contracts in accordance with applicable regulations of the Board of Education to include contingencies for making up teaching days and teaching hours missed for emergency situations.

An advisory committee composed of teachers, parents and school administration may be utilized to recommend a proposed calendar to the superintendent. The recommendation of this committee is advisory.

School Day

The standard school day for students in grades 1 through 12 averages at least 6 hours excluding breaks for meals. The standard school day for kindergarten is a minimum of three hours.

All students in grades 1 through 12 maintain a full day schedule of classes (6 hours) unless a waiver is granted in accordance with policies defined by the School Board.

Each elementary school provides students with a daily recess during the regular school year, as determined appropriate by the school.

The secondary school class schedule contains a minimum of 140 clock hours for each unit of credit. When credit is awarded in less than whole units, the increment awarded is no greater than the fractional part of the 140 hours of instruction provided.

The time for opening and closing schools is established by the School Board upon recommendation of the superintendent, provided that the daily program for students in grades 1 through 12 averages at least 6 hours, not including meal intermissions. If the required program length is maintained, the School Board may approve occasional shortened days for staff development, conferences, planning and other activities designed to improve the instructional program, provided that no more than one day in each five-day week may be shortened to no less than four hours. The daily program for kindergarten is at least three hours, not including meal intermissions.

When exceptions in the length of the daily program are necessary for special education, alternative education, double shifts and scheduling or other unusual situations, the Board requests approval by the Superintendent of Public Instruction of the exceptions by August 1 preceding the school year for which they are requested.

The length of the work day for employees is determined by the School Board. It is of sufficient length to allow for the daily program for students and additional time as may be necessary for such activities as planning, preparation, meetings, workshops, conferences, meal intermissions, or other contractual obligations.

Certification

The superintendent and School Board chair certify the total number of teaching days and teaching hours each year as part of the annual report to the Board of Education.

Adopted:

Legal Refs.: Code of Virginia, 1950, as amended §§ 22.1-26, 22.1-79.1, 22.1-98.
 8 VAC 20-131-150.
 8 VAC 20-131-200.

Cross Ref.: BCF Advisory Committees to the School Board
 GAA Staff Time Schedules

SCOTT COUNTY PUBLIC SCHOOLS SCHOOL CALENDAR 2015-2016

JULY 2015

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2015 11 DAYS

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2015 21 DAYS

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2015 22 DAYS

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2015 17 DAYS

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2015 14 DAYS

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- ✓ AUGUST 11-14 PRESERVICE-SCCTC/SCHOOLS
- ✓ AUGUST 17 SCHOOL BEGINS FOR STUDENTS
- ✓ SEPTEMBER 7 LABOR DAY-SCHOOLS CLOSED
- ✓ OCTOBER 15 FIRST NINE WEEKS ENDS
- ✓ OCTOBER 15 TEACHER WORKDAY 3:30-6:30 P.M.
- ✓ NOVEMBER 3 ELECTION DAY-SCHOOLS CLOSED
- ✓ NOVEMBER 24 1PM DISMISSAL
- ✓ NOVEMBER 25-27 FALL BREAK- SCHOOLS CLOSED
- ✓ DECEMBER 18 FIRST SEMESTER ENDS 1PM DISMISSAL
- ✓ DECEMBER 21- JANUARY 4 WINTER BREAK-SCHOOLS CLOSED
- ✓ JANUARY 4 TEACHER WORKDAY-SCHOOLS CLOSED
- ✓ JANUARY 5 SECOND SEMESTER BEGINS
- MARCH 10 TEACHER WORKDAY 3:30-6:30 P.M. THIRD NINE WEEKS ENDS
- MARCH 25 GOOD FRIDAY-SCHOOLS CLOSED
- MARCH 28- APRIL 1 SPRING BREAK-SCHOOLS CLOSED
- MAY 24 SECOND SEMESTER ENDS 1 PM DISMISSAL
- MAY 25-26 TEACHER WORKDAYS
- MAY 30 MEMORIAL DAY-SCHOOLS CLOSED

MAKE-UP DAYS

# DAYS	MAKE-UP DAY	# DAYS	MAKE-UP DAY
1	5/25	10	3/30
2	5/26	11	3/29
3	5/27	12	6/6
4	5/31	13	6/7
5	6/1	14	6/8
6	6/2	15	6/9
7	6/3	16	6/10
8	4/1	17	6/13
9	3/31	18	6/14

SYMBOL	EXPLANATION
X	SCHOOLS CLOSED
[SEMESTER BEGINS
]	SEMESTER ENDS
()	END OF NINE WEEKS
W	TEACHER WORKDAY
WT	WRITING TEST
DATES HIGHLIGHTED	TESTING WINDOW SOL/EOC

MONTH	DAYS
✓ AUGUST	11 - 11
✓ SEPTEMBER	21 - 32
✓ OCTOBER	22 - 54
✓ NOVEMBER	17 - 71
✓ DECEMBER	14 - 85
✓ JANUARY	12 - 97
FEBRUARY	21
MARCH	18
APRIL	20
MAY	17
✓ FIRST SEMESTER	86 DAYS ✓
SECOND SEMESTER	95 DAYS

JANUARY 2016 12 DAYS

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2016

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

MARCH 2016

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	(10) W	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2016

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2016

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Total → 85 DAYS

DAYS MISSED - 44 44 111
 DELAYS - 44 44
 EARLY DISMISSALS -